

## INITIAL EOI GRANT APPLICATION GUIDELINES 2017 – IMPACT100 SYDNEY NORTH

Impact100 Sydney North aims to make a Primary Grant of \$100,000 in 2017. The successful applicant will demonstrate high impact and a measurable difference with this \$100,000 grant.

### **Key Grant Objectives**

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Impact100 Sydney North members have chosen 'Young people at risk' as the focus area for our inaugural grant, to be awarded at our Grants Celebration on Thursday 16 November 2017. We will consider applications for projects that:

- benefit young people at risk (up to the age of 25)
- make a significant and measurable difference to the lives of young people in the Greater Sydney region
- target a specific issue, for a specific duration, and with specific measurable goals to be achieved. Priority will be given to projects that deliver more widespread benefit.

### **Eligibility**

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Impact100 Sydney North, in conjunction with Australian Communities Foundation, has developed the following criteria and guidelines and will only receive applications from organisations which have:

- income tax charity endorsement from the Australian Taxation Office
- Deductible Gift Recipient - Item 1 status
- been operating for at least 36 months.

### **Please Note:**

- The Primary Grant is for \$100,000 and proposed projects are expected to utilise the full amount.
- It is expected the grant funds will be expended within 12 to 24 months.
- Applications are welcome from all states and territories of Australia for projects conducted within the Greater Sydney region and benefitting young people in this region.
- Impact100 Sydney North has been established as a sub-fund of the Australian Communities Foundation. Impact100 Sydney North has appointed a Management Committee made up of members which calls for and reviews all applications and makes recommendations for funding to be approved by the Australian Communities Foundation as Trustee.
- We have a strong preference for organisations with an operating budget of under \$5 million. Applications from organisations with an operating budget over this amount will be accepted at the discretion of the Impact100 Sydney North Management Committee.
- Reasons for rejection of proposals will not necessarily be given.

- A more extensive full application will be required from shortlisted candidates. If your organisation is amongst the selected 4 finalists (after review of the full applications), you will be required to give a short presentation at our Grants Celebration event. This presentation would cover your organisation and what will be achieved if you receive the grant, and is a further opportunity to promote your cause. After the presentations, Impact100 Sydney North members will vote for the recipient of the Primary Grant.
- Our guidelines continue to evolve and Impact100 Sydney North reserves the right to change its criteria without notice at any time.

### Ineligible Expenditure

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Funding will not be considered for the following expenditure:

- general operating expenses
- debt reduction or operational deficits
- operational salaries (salaries tied to a program are permitted)
- fundraising activities or events
- religious organisations where the grant is intended for the principal benefit of the organisation’s own members or adherents, or where the grant is intended for inherently religious activities
- legal expenses
- general construction, capital campaign or renovation that is unrelated to a specific proposed project or program
- travel outside Australia.

### Timing

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Key dates in 2017:

DATE	ACTION
12 April	Initial EOI Grant Applications open
12 June	Closing date for Initial EOI Grant Applications
June	Shortlisting of EOI Applications to determine 8-10 semi finalists
July	Applicants advised if they have made the initial shortlist to proceed to Full Application
August	Closing date for semi finalists to submit Full Grant Applications
August/ September	Site visits to semi finalists
September	Shortlisting from 8-10 semi finalists to 4 finalists.
16 November	Members vote for recipient of \$100,000 Primary Grant at Grants Celebration

## Applying for Funding

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Initial EOI Grant Applications should meet the **word limits** and the following points/questions should be addressed, **in the listed order**.

Please submit applications via email to [info@impact100sydneynorth.org](mailto:info@impact100sydneynorth.org) by Friday 2 June 2016. Applications and relevant documents should be submitted as Word or PDF attachments with file names that include the name of your organisation.

**Organisation details:** legal name, ABN, address, telephone, email and web address.

1. Contact for the application: name, title, phone and email.
2. Confirm your organisation has DGR Item 1 status and TCC status.
3. **About your organisation:** mission, objectives, date of establishment, key areas of operation, target population (in **200 words** or less, preferably dot points).
4. Please provide your organisation's annual operating turnover.
5. **About the project needing funding:** name of project, confirmation the project will benefit young people at risk (up to 25 years) in the Greater Sydney region, brief description of project. (in 100 words or less).
6. Describe the specific goals of the project and how they address the focus area, 'Young people at risk' (in **200 words** or less).
7. Specify the project outcomes including who will benefit and how, include number of beneficiaries. Will the project be sustainable after our funding? (in **150 words** or less).
8. Why is this project important and why is your organisation the right organisation to drive it? (in **200 words** or less).
9. **Evaluation:** outline the evaluation measures will you use to capture data and measure results (in **100 words** or less).
10. **Timeline:** provide a brief project timeline, concentrating on beginning and end dates of the project. Include any other key anticipated highlights. It is expected that most of the funds will be expended within 24 months of grant receipt.
11. **Budget:** provide a brief budget for the project including revenue and expenditure. Clearly state the amount sought from Impact100 Sydney North and advise other confirmed or potential revenue sources or in kind support.
12. If the project involves other organisations, provide details of the collaboration.
13. Please provide your financial reports (P&L and Annual Report) for the past 2 years.
14. **Other supporting or relevant information:** briefly provide any other points of particular importance or interest relating to this project or program. This might include relevant research or statistics, past successes, established funding partners, leadership figures involved, unique characteristics, quotes, etc (in **200 words** or less).
15. How did you find out about Impact100 Sydney North and this grant?

Any queries can be addressed to [info@impact100sydneynorth.org](mailto:info@impact100sydneynorth.org)

26 May 2017